# GODORT Technology Committee Midwinter Meeting
## via Zoom
## January 12, 2024 1pm EST

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**In attendance:**
- Samantha Hager (She/Her) – chair
- Kelly Bilz
- Kelly Wilson (They)
- Jenny Groome
- Christine Fletcher
- Andrea (Andie) Craley
- Benjamin Aldred (They/Them or He/Him)
- Michelle Donlin
- Suzanne Reinman
- Mary Bangert
- Susan Ditch
- Catherine Pepmiller
- Laura Gricius-West

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**Minutes:**
- Welcome and introductions
- Web assignments
    - Review [spreadsheet](#)
- Social media widgets on the GODORT home page
    - Updated to include Instagram, remove X/Twitter, update ALA Connect widget to include feed
    - Group testing of Instagram widget: some issues showing up for some folks attending
- Development Committee / Preservation Grant
    - Web presence for new preservation grant
    - Donate buttons
    - Upcoming: Development Committee to send content to add to webpage
- [LibGuides](#):
    - Link checking
        - Sending reminders to guide owners

- J.G. suggests reaching out to Voting & Elections Toolkits guide coordinators about general resources links
  - Guide review and subject assignment
    - https://docs.google.com/document/d/1ROqqwToAK0TvNUA3UPCr_le_-SDd1ckj/edit
  - Not all LibGuides have Subjects assigned to them – committee members to fix
    - 3 committee members and J.G. (for GIC guides) to review and fix
    - State-based subject? "State Focused Content"
      - Use tags for individual states
  - Best Practices LibGuide – nearly finished
    - J.G. offers GIC's guides and videos:
      - https://godort.libguides.com/GIC/Members
      - https://godort.libapps.com/libguides/admin_c.php?g=1208141#s-lg-box-28015969
- Open Discussion with attendees:
  - Policies & procedures manuals to include section on LibGuide Best Practices and remind each committee that they are responsible for maintaining their LibGuides
  - Process for others to report LibGuide issues (e.g. broken links)
  - LibGuide groups and volunteer turnaround
    - Adding "Acknowledgements" for former volunteers who are no longer part of group (on Best Practices LibGuide)
  - Clarify roles of LibGuide/committee administrators and what they may or may not do, highlight difference between committee member and volunteer
  - Contact committee through GODORT email