GODORT Government Information for Children Committee (GIC)
Minutes for the Virtual Meeting
Tuesday, January 17, 2023 10:15 am PST/ 1:15 pm EST – 11 am PST/ 2 pm EST

I.   Attendees:
Lauren Hall, Lisa Prtichard, Connie Williams, Chad Deets, Elizabeth McDonald,
Elizabeth Sanders, Lisa Pritchard, Andie Craley, Perveen Rustomfram, Kian Flynn, Jenny
Groome, Susan Ditch, Lisa Pritchard, Jennifer Castle, Angela Mason, Amanda Ross

II.   Welcome and Introductions
Current Committee Members

Jennifer Castle, Tennessee State University
Jenny Groome, Connecticut State Library
Lauren Hall, California State University, Stanislaus
Marna Morland, University of Texas at Dallas
Kamaria Nurse, Queens Public Library
Perveen Rustomfram, The University of Memphis
Patricia Siska, Queens Public Library
Connie Williams, Sonoma County Library-Petaluma

III.   Approval of October 25, 2022 Meeting Minutes
Lauren motioned to approve the minutes and Jenny Groom seconded. All were in favor.
The minutes were approved.

IV.   Shared Best Practices Document Update

- Discussion of the document and what has been added. There is discussion of what has been added and Jenny has updated the document.
- Jenny discussed using headers such as H1, H2, etc. and Jenny will need help with appropriately formatting the document.
- Not a lot to report on from the Tech Committee.
- Lauren can help edit the Google document when it is time to format it appropriately since it is a working draft.
- We should put all of our policies and procedures in one document and then just pull out anything that may be duplicated by the tech committee.

V.   Changing the Name of Our LibGuide – Educational Resources from Government Agencies: A GIC Guide

- Lauren took forth the name change to GODORT Steering in December 2022 and it was approved. The next step is to contact the Tech Committee to work on getting the name changed.

- New name is: Educational Resources from Government Agencies: A GIC Guide.
- This will be the new name of the guide. The GIC subtitle was added so that it would correspond to the URLs that we use.
- Lauren will be contacting the tech committee to figure out how to get the template changed.

VI. Update GIC LibGuides: Remove the U.S. Government Databases for Teachers and Students Page

- Marna is still working on this page. She still has about 30 databases on this page that needs to be moved, but this page is not visible while we are working on it.

VII. STEAM Just for Kids Page

- Lauren finished editing this page so that it would not be rich text HTML. It is now organized and uses links which can be checked with the LinkChecker Tool.
- The boxes on the page were organized by the standards that teachers use as Connie suggested. Content was added to each section so that no section was blank. Lauren tried to make it live, but when she went to publish the page, it wouldn't redirect to be seen.
- The page not displaying led to a discussion of how the pages are linked and what the home page should be. Connie suggested merging and getting rid of one, but as Jenny stated if we do that wrong then we could mess up all of the friendly URLs.
- The other issues was do we want to make the "About US" page as the home page for the actual group, but there is debate because the tech committee is working on what they want to do for all of the GODORT guides.
- Connie stated that our "A Few Places to Start Locating" page should be organized based on subject areas like our other pages This would make it easier for teachers to navigate at a glance. The group agreed this was a good idea.
- Jenny also mentioned that she would like to see the name changed to "Quicklinks" or "Starting Point" instead of "A Few Places…" as it needs to be shorter. Jenny suggested we put a brief description of this page at the top of the page to describe that it is a general resources page just to get people started.
- Connie is going to start organizing and updating the "Few Places…" page. We decided to leave the name as is until it gets organized.

VIII. Springhare LinkChecker Tool

- Jennifer Castle brought to our attention that the LinkChecker Tool will not work after a while if the links are not clicked. Therefore, we need to establish a regular practice of checking links manually so that we can then utilize the LinkChecker in between the manual check.
- Jenny also found that checking the links manually also ensures it is linking to the right place, because while the link might not be broken it may no longer go to where you want it to go.
- Decided to make it a policy to manually check links every quarter which will be added to the best practices guide.

IX. Announcements

- Connie will keep working on the social media announcements for the GIC.
- Jenny is a rock star.

XII. New Business

- No new business

XIII. Adjournment

Lauren motioned to adjourn and Jenny seconded. The meeting was adjourned at 10:49 a.m.