

American Association of School Librarians 14th National Conference & Exhibition

Exhibit Dates: November 5 – 7, 2009

Conference Dates: November 5 – 8, 2009

Charlotte Convention Center • Charlotte, NC



The following exhibitor **DEADLINES** represent cut-off dates or the last day that orders must be received **with payment** by the vendors indicated to be eligible for discounted rates. Deadline dates are subject to change.

<u>Deadline Date</u>	<u>Order Form</u>	<u>Done</u>
Monday, Aug. 31	Author/Illustrator Signing Form to AASL	_____
Wednesday, September 9	Group Housing Form to Hotel of Choice	_____
Monday, September 21	Meeting Space Request Form to AASL	_____
Wednesday, Sept. 30	Exhibitor Registration (to have badges mailed)	_____
Wednesday, Sept. 30	Passport to Prizes Form to AASL	_____
Thursday, October 1	Computer Rental Order Form to Datasis	_____
Monday, October 5	First Day for Advance Shipments to Warehouse	_____
Monday, October 5	Lead Retrieval Pre-Show List Available	_____
Monday, October 5	Exhibitor-Appointed Non-Official Contractor Form to Champion	_____
Monday, October 5	Prestige Carpet Order Form to Champion	_____
Tuesday, October 6	Exhibitor Hotel Reservations Deadline	_____
Wednesday, October 14	Standard Exhibit Packages – Rental Booths Form to Champion	_____
Wednesday, October 14	Special Signage Order Form to Champion	_____
Wednesday, October 14	Electrical Service Order Form to Convention Center	_____
Tuesday, October 20	Telephone/Internet Service Order Form to Smart City	_____
Wednesday, October 21	Third-Party Authorization Form to Champion	_____
Wednesday, October 21	Furniture and Accessories Order Forms to Champion	_____
Wednesday, October 21	Standard Carpet Order Form to Champion	_____
Wednesday, October 21	Booth Cleaning Order Form to Champion	_____
Wednesday, October 21	Booth Labor Order Form to Champion	_____
Wednesday, October 21	Rigging and Forklift Order Form to Champion	_____
Friday, October 23	Audio Visual Order Forum to OVATION	_____
Wednesday, October 28	Last Day for Shipments to the Champion Advance Warehouse	_____
Wednesday, October 28	Last day to Register Online (before 5 p.m. CST)	_____
Wednesday, November 4	Floral Order Form to TLC Convention Plant Services	_____
Wednesday, November 4	First Day for Direct Shipments to the Charlotte Convention Center	_____
Wednesday, November 11	Lead Retrieval Post-Show List Available	_____