

REGISTRATION & HOUSING INFORMATION

Join ALA and Save!

Non-members and former members of ALA are invited to join the association to receive both the member registration discount as well as ongoing benefits to your career and professional knowledge that come from membership. First, go to www.ala.org/membership to join or re-join and start taking advantage of new and improved benefits such as: AL Direct, our weekly e-mail edition of American Libraries that keeps you on the cutting edge of news that affects all types of libraries; discounts on continuing education through Element K, our online skills building site; and your members-only discount on ALA Editions and Graphics products for you and your library. Then, go to www.ala.org/annual and register for conference at a substantial savings. If you have questions about which membership is right for you, e-mail John Chrastka, Manager for Membership Development at jchrastka@ala.org.

Early Bird Registration

To register in advance, print or type and complete all sections of the form that follows. You may register for all listed events and pay with one check. Use one form per person for full registration or exhibit badges only. Registration forms must be postmarked or electronically submitted by March 6, 2009 to receive the Early Bird rates. After March 6, Advance rates will apply. Mail early to meet the deadline. Fees will increase to onsite rates, May 23, 2009. Bring your membership card or proof of dues payment and photo ID. Secure online registration with your credit card is also available at www.ala.org/annual.

Exhibits Only Registration

Visit the exhibits only, for \$25 in advance, by completing the registration form on the next page. Visit the exhibits and attend the Opening General Session for only \$35, or visit the exhibits, attend the Opening General Session and all the Auditorium Speaker Series sessions for \$75. Exhibit only badges will also be available onsite. No refunds for "Exhibits Only" "Exhibits Plus" and "Exhibits Supreme" registration. Use one form per person for exhibit only badges. Requests for multiple exhibit only badges will not be honored if sent on only one form.

Payment

Include full payment with your registration. Make checks payable to the American Library Association or charge your VISA, MasterCard or American Express. Fees are in U.S. dollars. If sending a wire transfer payment, it is necessary to reference your name, company and registration category on the transfer. Please note: we will no longer accept purchase orders as payment onsite. If paying by purchase order, they must be received prior to the conference.

Confirmations

The ALA Registration and Housing Headquarters will e-mail or mail a registration and housing confirmation. If you do not receive a written confirmation within one week, please e-mail or call Experient's Customer Service Center at ala@experient-inc.com or 800-974-3084 to verify the status of your registration and housing.

Refunds and Cancellations

Substitutions are welcome at any time, made in writing. Otherwise, registration cancellations must be made in writing and postmarked or faxed by May 22, 2009. Cancellations will result in a full refund less a \$25 processing fee. No phone cancellations will be accepted. No refunds for cancellations postmarked after May 22, 2009. No "Exhibits Only" or "Exhibits Plus" refunds. Refunds will be processed after the annual conference.

Registration Dates

Early Bird: January 5 – March 6
Advance: March 7 – May 22

Weekly Fees See the registration form on the next page for weekly fee details

Daily Fees *(Paid onsite only)*

ALA personal member: * **\$170** ALA retired member: * **\$125**
ALA student member: ** **\$85** Non-member: **\$230**
* must show proof of membership
** must show proof of ALA student membership and school ID

THE ALA CONFERENCE WITHIN A CONFERENCE
FOR LIBRARY SUPPORT STAFF

"WHO'S DA BOSS": LEADERSHIP FOR TODAY

THE 5TH ANNUAL EMPOWERMENT CONFERENCE

The Empowerment Conference will be held Saturday and Sunday, July 11-12, 2009 in Chicago, IL during the 2009 ALA Annual Conference.

The ALA Empowerment Conference is designed specifically for library support staff and features a variety of programs to enhance your career and improve library services to your community! Come learn from the noted library experts and leave with the 3 E's: energy, enthusiasm and excitement. Please visit wikis.ala.org/annual2008/index.php/About_Empowerment for more information and conference updates, or contact Kimberly Sanders at ksanders@ala.org or 1-800-545-2433, ext 4279.

Registration for Empowerment 2009 is automatically included with a full Annual Conference registration. Separate registration is also available. Registration for LSSIRT members is \$135 in advance, or \$160 onsite. ALA members and anyone else can register for this two-day conference for \$185 by March 6 and for \$210 after the March 6 deadline and onsite. To register, fill out the Conference Registration form on the next page, and register in Section II only. For more information on programming and events at the Empowerment Conference, please visit www.ala.org/annual and click on "Empowerment Conference."

Co-sponsors: ALA Library Support Staff Interests Round Table (LSSIRT) and the ALA Office for Human Resource Development and Recruitment (HRDR).

EARLY BIRD REGISTRATION AND HOUSING FORM

Registrant Information: All mailings concerning the Annual Conference will be sent to you at the address provided below:

Mr. Ms. Mrs. Dr. I am a first time registrant of the ALA Annual Conference

Member Number _____

Name: First _____ Last _____

Position Title _____

Organization Name _____

Address _____

Address Line 2 _____

City _____ State _____ Postal Code _____

Country _____ Is the above mailing address:

home work

Daytime Phone _____ Fax Number _____

E-mail _____

Attendees may receive exciting information from exhibitors like invitations, contests and other hot news.

Count me in! Yes No

Badge Information: Complete the information below, abbreviating as needed. Write clearly and please do not exceed the maximum characters.

First Name _____
(15 characters)

Last Name _____
(15 characters)

Institute/Organization _____
(25 characters)

City _____ State _____
(25 characters)

If you have a physical or communication need that may affect your participation in conference activities, please contact Conference Services at the number given below. We cannot ensure the availability of appropriate accommodations without prior notification of need.

I have a special physical or communications need and will contact Anne Weglewski at 800-545-2433, ext 3220 or aweglewski@ala.org to discuss accommodations no later than May 22, 2009.

NEW THIS YEAR: Employees of ALA Organizational Members will get a special discounted rate off the non-member rate if they register together. This attractive rate: Early Bird - \$225, Advanced - \$250 and On-Site - \$330 is available if four or more employees register at the same time. Purchase orders, checks or credit cards will be accepted. For more information contact ababcock@ala.org or dross@ala.org.

Instructions:

Both pages must be completed and returned with payment (US funds) or credit card information, postmarked or electronically submitted by March 6, 2009 to receive the Early Bird rates. Forms postmarked after March 6, 2009 will be processed at the advance rate.

THREE WAYS TO ADVANCE REGISTER:

By Mail: Send form and payment to:
ALA Early Bird Registration
568 Atrium Drive
Vernon Hill, IL 60061-1731

By Fax: If you pay with a credit card you may fax your completed registration form 24 hours a day by dialing 800-521-6017. Note: Do not mail form if previously faxed. Send fax only once.

Online: Access the ALA 2009 Annual Conference homepage at www.ala.org/annual and select "Registration." Non-members and former members are invited to join ALA at www.ala.org/membership prior to registering for maximum savings.

Cancellation Policy: Written requests for refunds must be postmarked by May 22, 2009. Cancellation of registration will result in a handling fee of \$25 for each item cancelled. No phone cancellations. No refunds after May 22, 2009. No refunds given for "Exhibits Only", "Exhibits Plus" and "Exhibits Supreme" badges. Refunds will be processed after the annual conference.

PLEASE COMPLETE THE SURVEY BELOW

- 01 Principal Product Interest (circle one)
- 01 Books, Periodicals, Documents
 - 02 Library Automation
 - 03 Equipment, Furniture, Shelving
 - 04 A/V Equipment/Materials
 - 05 Services
 - 06 Other Products and Services

- 02 Purchasing Decision-Making Role (circle one)
- 01 Final
 - 02 Specify
 - 03 Recommend
 - 04 No Role

- 03 Purchase Plans Next 12 Mos. (circle one)
- 01 \$0-49,999
 - 02 \$50-99,999
 - 03 \$100-249,999
 - 04 \$350-499,999
 - 05 \$500-999,999
 - 06 \$1 million +

- 04 Operating Expenditures (circle one)
- 01 \$0-499,999
 - 02 \$500-999,999
 - 03 \$1 mil-1,999,999
 - 04 \$2 mil-4,999,999
 - 05 \$5 mil +

Name _____ Member Number _____

I. Annual Conference Registration: Please check off your selection and insert the appropriate fee in "Amount Enclosed."

Registration Type	Early Bird by 03/06	Advance by 05/22	Onsite	Amount Enclosed
ALA Personal Member*	<input type="checkbox"/> \$190	<input type="checkbox"/> \$215	<input type="checkbox"/> \$260	
ALA Division Member*	<input type="checkbox"/> \$185	<input type="checkbox"/> \$210	<input type="checkbox"/> \$260	
ALA Retired Member	<input type="checkbox"/> \$135	<input type="checkbox"/> \$145	<input type="checkbox"/> \$230	
ALA Student Member**	<input type="checkbox"/> \$95	<input type="checkbox"/> \$120	<input type="checkbox"/> \$130	
Non-Member	<input type="checkbox"/> \$255	<input type="checkbox"/> \$298	<input type="checkbox"/> \$380	
<i>Nonmembers and former members are invited to join ALA at http://www.ala.org/membership prior to registering for maximum savings.</i>				
Exhibits Only Badge <i>(Includes access only to the exhibits)</i>	<input type="checkbox"/> \$25	<input type="checkbox"/> \$25	<input type="checkbox"/> \$25	
Exhibits Plus Badge <i>(Includes access to the exhibits and the Opening General Session)</i>	<input type="checkbox"/> \$35	<input type="checkbox"/> \$35	<input type="checkbox"/> \$35	
Exhibits Supreme Badge <i>(Includes access to the exhibits, the Opening General Session, and the Auditorium Speaker Series)</i>	<input type="checkbox"/> \$75	<input type="checkbox"/> \$75	<input type="checkbox"/> \$100	
ALA ProQuest Scholarship Event		<input type="checkbox"/> \$40	<input type="checkbox"/> \$45	

I am a support staff and have registered for the Annual Conference above. I am also interested in attending some "Empowerment 2009" events (see previous page for details).

* must show proof of membership ** must show proof of ALA student membership

II. Empowerment 2009: Register here for the Library Support Staff Empowerment Conference. This is only registration for Empowerment 2009, not registration for the full Annual Conference.

LSSIRT Members <i>(Roundtable for Support Staff and Paraprofessionals in ALA)</i>	<input type="checkbox"/> \$135	<input type="checkbox"/> \$135	<input type="checkbox"/> \$160
Non-LSSIRT Members	<input type="checkbox"/> \$185	<input type="checkbox"/> \$210	<input type="checkbox"/> \$210

All fees in US Dollars

Total from Section I or II: _____

III. Other Events: Copy the event code from the following pages for the events you wish to register for into the column below. Include the price of your registration and the number of tickets you wish to purchase, then put the final amount in the "Amount Enclosed" column. Add up all your events and put that amount into the "Total from Section III." Please print clearly.

Event Code	Price per Ticket	# of Ticket	Amount Enclosed
		X	=
		X	=
		X	=
		X	=
		X	=

Total from Section III: _____

Add the total from sections I and II above, and enter here:

Total Amount Enclosed:

Payment Information: Check the type of payment enclosed:

Check Visa Mastercard American Express

Your payment indicates that you agree to the terms to the right.

Credit Card Number _____ Expiration Date _____

Cardholder Signature _____

Please Note:

Cancellation Policy: Written requests for refunds must be postmarked by May 22, 2009. Cancellation of registration will result in a handling fee of \$25 for each item cancelled. No phone cancellations. No refunds after May 22, 2009. No refunds given for "Exhibits Only", "Exhibits Plus" or "Exhibits Supreme" badges. Refunds will be processed after the annual conference.

Photography: Attendance at this event constitutes permission for your photography to be taken at the event and used for ALA purposes.

HOUSING REQUEST FORM

July 9- July 15, 2009- Annual Conference and Exhibition, Chicago, IL

Deadline for Submission: June 5, 2009

Instructions: New this year! You must be registered for the Conference to register for housing.

Please complete this form in its entirety to insure speedy processing. All hotels require a one night + tax credit card guarantee to hold your room. Complete the credit card portion of the form for the first night's deposit to be billed automatically upon receipt by hotel. **DO NOT SEND DUPLICATE FORMS** - If sharing room(s) designate one person to send request. Be sure to include your e-mail address. Reservations can also be made on the ALA Annual Conference Web site at: www.ala.org/annual.

Confirmation will be sent to:

Last name of person requesting rooms and confirmation _____ First Name _____

Name of Company or Firm _____

Street Address or P.O. Box number _____

City _____ State _____ Zip _____

Country _____ Phone _____ Fax _____

E-mail Address please print clearly to receive electronic confirmation _____

Arrival day/date _____ Departure day/date _____

Occupant(s)

(Please do not duplicate. If sharing a room, designate one person to complete form.)
print last name first

1 _____ 2 _____

3 _____ 4 _____

Hotel Choices

(Please print name and number of hotel as listed on Hotel Locator Map)

1 _____ 2 _____

3 _____ 4 _____

5 _____ 6 _____

Room preference

Bedding requests are based on availability. Every effort will be made to accommodate requests.

- Single (one person/one bed)
- Double (two people/one bed)
- Double/double (two people, two beds)
- Triple (three people/1-2 beds)
- Quad (four people/two beds)
- Requires ADA accessible room
- Mobility
- Hearing impaired
- Visually impaired

Important notes:

- Rooms are assigned on a "first come/first served" basis and room availability for your arrival/departure.
- Failure to check into your hotel on the scheduled date of your arrival will result in the cancellation of your reservation and a charge equal to one night's room and tax to the credit card used to guarantee your reservation.
- All changes and/or cancellations prior to **June 30th** must be made through the ALA Housing Headquarters. Last minute changes and cancellations must be made to the hotel at least 7 days prior to the arrival date."

Mail or fax to:

ALA 2009 Early Bird Registration
568 Atrium Drive
Vernon Hills, IL 60061-1731
Fax: 800-521-6017

Credit Card Guarantee—first night+tax

Please guarantee my reservation to (check one): Check (credit card included below for room guarantee only) Visa Amex Mastercard

Card Number _____ Expiration Date (must be 7/09 or after) _____

Cardholder Signature _____ Date _____